El Paso CoC Board Meeting Minutes

Call to Order

Facilitated by the Chair of the Board

- Josue Lachita called to order the regular meeting of El Paso CoC Board Meeting at 3:04p on 11/14/25 via Zoom Meeting.

Roll Call

Secretary conducted a roll call. The following members are present:

Last Name	First Name	CoC Board Position	Attendance
Avila	Zulema	Member	Excused
Bishop	Joel	Member	Present
Canales	Chris	Member	Present
Candelaria	Emilia	Member	Present
Castillo	Camille	Ex Officio Member	Excused
Hart	Anna	Secretary	Present
Hartman	Emily	Vice Chair	Present
Jurado	Daniel	Member	Absent
Lachica	Josue	Chair	Present
Martin	John	Member	Present
Montelongo	Alex	Chair-Elect	Present
Ortega	Carlos	Member	Absent
Paz	Christina	Member	Excused
Reza	Susana	Ex Officio Member	Excused
Schiff	Nicole	Member	Present
Senger	Beth	Member	Present

Meeting Summary

- The meeting discussed the need for an evaluation and RFP process for the Coalition for the Homeless, with ICF offering to conduct the evaluation and assist with the RFP.
    - The board debated the timing and impact of these processes, emphasizing the importance of transparency and capacity.
- The executive committee addressed a grievance involving Camille from the Coalition and Las Palmas Hospital, planning to meet with both parties to resolve the issue.
- The funding committee is forming, with a local deadline for the NOFO expected. The board also considered the potential for a dedicated staff person to support the COC board, separate from the collaborative applicant.
    - Emily provides an update on the formation of the funding committee (list of members below) and their readiness to review the NOFO.

Name	Organization	Expertise
Kyle Monticone	UMC	Strategy / Health / Social Determinants / Funding Reviews

Karen Davidson	El Paso County	Finance / Purchasing / Federal Funding
Sandra Day	PDNHF	Federal Funding / Funding Reviews / Health / Social Determinants
Luis Ceniceros	Aliviane	Housing / Federal Funding / Operations and Implementation
Adela Alonso	City	Housing / Federal Funding
Olivia Narvaez	EPISD	Housing / School District Homelessness Coordinator

    - The board discussed the need for approval of the funding committee's process and policies, emphasizing the importance of board oversight. The funding committee must develop and present a process for board approval by next Friday, considering potential conflicts of interest.
- The board also addressed the urgency of understanding the NOFO and the potential impact of a 30% cap on housing.
    - The board agrees to meet on Friday at 1:30 PM to review the NOFO and plan for the funding committee's work.
    - John Martin, Anna Hart and Nicole express concerns about potential conflicts of interest and recuse themselves from the discussion
- The board agreed to improve communication and collaboration to avoid parallel applications and ensure better coordination among funding entities.

Pending Items

Items that the Board has previously discussed are ready for formal approval and other identified action items.

- Reach out to ICF to discuss the evaluation and RFP process options for the collaborative applicant.
- Schedule a meeting with the Coalition for the Homeless to review and discuss the new HUD NOFO.
- Reach out to the funding committee members to see if they can join the NOFO discussion meeting.
- Review the draft COC grievance procedures to determine if updates are needed to address situations like the one with the Coalition for the Homeless and Las Palmas Hospital.

Motions

Summary of all Motions for approval and voting items reviewed, with outcome of motion identified.

1. No motions to approve.

Adjournment

After all open issues and new business have been discussed and documented, the meeting facilitator will adjourn the Board meeting.

- Josue Lachica calls for a motion to adjourn the meeting.
- Beth Senger motions for meeting adjournment
- Chris Canales seconds the motion.
- Josue Lachica thanks everyone for their participation and promises to send out an invite for the next meeting and adjourns meeting at 4:32pm.

Submission and Approval of Minutes

The minute taker must submit the minutes for approval of the Board.

- Minutes submitted by: Anna Hart, Chief of Restorative Care at EHN