

# El Paso Coalition for the Homeless

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## HMIS

### Agenda for HMIS Steering Committee – October 8, 2024

1. **Sign-in**
2. **Introductions** (*Roll Call*)
3. **Approval of HMIS Steering Committee Meeting Minutes**
  - a. Request approval of meeting minutes for meeting dated August 13, 2024
  - b. No HMIS Steering Committee meeting for the month September
4. **El Paso CoC HMIS and BitFocus/Clarity Software general issues/concerns**
  - a. Discuss issues or concerns related to HMIS and/or Software
5. **HMIS Tidbits and Data Quality updates** (*presented by Denver Herald*)
  - a. Presentation, “The More you know...”
    - a. Clarity Updates – October 2024
      1. Documenting Client Statements in HMIS
      2. New User Interface
    - b. Conclusion/Questions
6. **Annual Progress Reports (APR)** – due before end of month
  - a. Center against Sexual and Family Violence – TLC
  - b. Center against Sexual and Family Violence – RRH
  - c. El Paso Coalition for the Homeless – Coordinated Entry
7. **Report Card – Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report**
8. **Questions/Comments**

**HMIS Steering Committee Meeting Minutes**  
**From meeting held on August 13, 2024**

The regular El Paso HMIS Steering Committee meeting scheduled for 10:00 am was held via Zoom Video.

Presenter: Gary Gray presided over the meeting.

Agencies in Zoom Video attendance: See Attendance sheet (attached)

Time of meeting: The Steering Committee Meeting started at 10:03 AM

**Steering committee discussion topics included:**

- Sign-in (not currently – roll call via Zoom Video Conference)
- Introductions (Roll Call)
- Motion to accept meeting minutes dated July 9, 2024
  - Maribel Miranda moved to accept meeting minutes and Carmen Aguilar second the motion to accept
- El Paso CoC HMIS and Bitfocus/Clarity Software General Issues/Concerns
  - No issues or concerns were brought up or discussed
- HMIS Tidbits and Data Quality Updates (*presented by Denver Herald*)
  - Presentation “The more you know...”
    - Clarity Updates – August 2024
      - SSN Entry and Warning
      - Foreign Countries for Geolocation
      - Save changes button/new logic
    - Refresh – Social Security Number Entry
    - Conclusion/Questions
  - No other issues or concerns were brought up or discussed
- Annual Progress Report(s) (APR) due before end of month
  - None were due
- Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report
  - No issues or concerns were brought up or discussed
- Questions/Comments
  - No issues or concerns were brought up or discussed
- The meeting ended at 10:28 AM

**El Paso CoC HMIS Steering Committee Meeting  
8/13/2024  
List of Agency Attendees**

<b>Agency and Name</b>	
<b>American GI Forum-National Veteran's Outreach Program, Inc.</b>	
	Marla Sanchez
<b>El Paso Center for Children</b>	
	Beatriz Marin-Olivares
	Manny Ornelas
<b>El Paso Coalition for the Homeless</b>	
	Alex Vasquez
	Annie McAlmon
	Camille Castillo
	Denver Herald
	Gary Gray
	Leslie Canada
	Claudia Martinez
<b>El Paso Human Services - PRIDE Center</b>	
	Martha Anchondo
	Ivone Buttner
	MaryLou Navarro
	Nancy Veloz
	Sydney Duron
<b>Emergence Health Network</b>	
	Veronica Noriega
	Christine Gonzalez
<b>La Posada Home and La Posada TLC</b>	
	Vanessa Morales
<b>Project Amistad</b>	
	Carmen Aguilar
<b>Project Vida</b>	
	Maribel Miranda
	Margie Villasenor
<b>Recovery Alliance - Casa Vides</b>	
	Sergio Acevedo
<b>YWCA - Housing</b>	
	Shadecie Walker
<b>YWCA TLC</b>	
	Soraya Ordonez