

El Paso Coalition for the Homeless

HMIS

Agenda for HMIS Steering Committee – November 12, 2024

1. **Sign-in**
2. **Introductions** (*Roll Call*)
3. **Approval of HMIS Steering Committee Meeting Minutes**
 - a. Request approval of meeting minutes for meeting dated October 8, 2024
4. **El Paso CoC HMIS and BitFocus/Clarity Software general issues/concerns**
 - a. Discuss issues or concerns related to HMIS and/or Software
5. **HMIS Tidbits and Data Quality updates** (*presented by Denver Herald*)
 - a. Presentation, “The More you know...”
 - a. Clarity Updates – November 2024
 1. HMIS Policies and Procedures updated document
 2. LSA Season reminder
 - b. Conclusion/Questions
6. **Annual Progress Reports (APR)** – due before end of month
 - a. Amistad – PSH
 - b. Salvation Army – RRH
 - c. YWCA - RRH
7. **Report Card – Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report**
8. **Questions/Comments**

HMIS Steering Committee Meeting Minutes
From meeting held on October 8, 2024

The regular El Paso HMIS Steering Committee meeting scheduled for 10:00 am was held via Zoom Video.

Presenter: Gary Gray presided over the meeting.

Agencies in Zoom Video attendance: See Attendance sheet (attached)

Time of meeting: The Steering Committee Meeting started at 10:00 AM

Steering committee discussion topics included:

- Sign-in (not currently – roll call via Zoom Video Conference)
- Introductions (Roll Call)
- Motion to accept meeting minutes dated August 13, 2024
 - Maribel Miranda moved to accept meeting minutes and Luis Carlos Terrazas second the motion to accept
 - No HMIS Steering Committee Meeting held for September 2024
- El Paso CoC HMIS and Bitfocus/Clarity Software General Issues/Concerns
 - No issues or concerns were brought up or discussed
- HMIS Tidbits and Data Quality Updates (*presented by Denver Herald*)
 - Presentation “The more you know...”
 - Clarity Updates – October 2024
 - Documenting Client Statements in HMIS
 - New User Interface
 - Conclusion/Questions
 - No other issues or concerns were brought up or discussed
- Annual Progress Report(s) (APR) due before end of month
 - Center against Sexual and Family Violence – TLC
 - Center against Sexual and Family Violence – RRH
 - El Paso Coalition for the Homeless – Coordinated Entry
- Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report
 - No issues or concerns were brought up or discussed
- Questions/Comments
 - No issues or concerns were brought up or discussed
- The meeting ended at 10:45 AM

**El Paso CoC HMIS Steering Committee Meeting
8/13/2024
List of Agency Attendees**

Agency and Name	
Aliviane - PATH	
	Alicia Cervantes
El Paso Center for Children	
	Oscar Milan
	Manny Ornelas
El Paso Coalition for the Homeless	
	Alex Vasquez
	Annie McAlmon
	Camille Castillo
	Denver Herald
	Gary Gray
	Leslie Canada
	Claudia Martinez
	Erika Garcia
El Paso Human Services - PRIDE Center	
	Luis Carlos Terrazas
	Ivone Buttner
	Luis Reza
	Nancy Veloz
	Sydney Duron
El Paso Villa Maria	
	Coni Lara
	Beverly Acosta
Amistad	
	Carmen Aguilar
	Kimberly Mena
	Claudia Taylor
Project Vida	
	Maribel Miranda
	Rafael Rodriguez
	Margie Villasenor
YWCA - Housing	
	Shadecie Walker
YWCA TLC	
	Hilda Gallegos
	Soraya Ordonez
	Sarah Gonzalez