

Continuum of Care Board Meeting

September 26, 2024, 4:30 PM

Grace Presbyterian Church, 8001 Magnetic St., El Paso, Texas

Meeting called to order: 5:01pm - by Chairperson, Hope Jackson

Board members present:

Hope Jackson
Horace Wilson
Justin "Will" Williams
Victoria Martínez

Board members absent:

Carl Dwyer (Excused)
Elvira Valles (Unexcused)
Melissa Lopez (Excused)
Sherene Curry-Hunt (Excused)

EPCH staff present:

Camille Castillo
Gary Gray
Denver Harold

Consent items:

-Motion to approve agenda from September 12, 2024 was moved, seconded and adopted by a unanimous vote.

-Motion to approve that there would not be any meeting minutes from the September 12, 2024 meeting because it was a closed meeting was moved, seconded and adopted by a unanimous vote.

-Motion to approve agenda for September 26, 2024 was moved, seconded and adopted by unanimous vote.

Old/Unfinished Business:

- a. None

Recurring Business:

- a. Public comments (3-5 minutes) No public comments

New Business:

- a. Planning Grant 2024-2025: EPCH will increase the BLI for conferences by \$10,000 (less than 3% of the planning grant) for Annual CoC Board Officers training.
- b. Travel policy: Camille stated that the EPCH travel policy was up to date and Gary will upload it onto the CoC Board Shared Drive by 5:00pm on September 27, 2024.
- c. Gary requested for the agenda to be sent to him the day before a meeting and to copy Denver on the email.
- d. Camille presented New Applicant(s) and Project information which included the total ARA and items the Applicants were missing in their application.
- e. Camille stated there was a total of two million dollars to be awarded: \$1,033,609 for CoC Bonus and \$1,295,761 for DV Bonus.

- f. Camille discussed concerns regarding New Applicants and their capabilities. None of the five new applicants had completed applications.
- g. New Applicants expressed more guidance and training was needed to aid in the application process.
- h. The deadline for New Applicants to correct and resubmit their applications was extended to October 9th, 2024 per Camille.
- i. New Applicants will submit their corrected applications (missing documents) with revised Project Proposal on Wednesday, October 2, 2024 since the total ARA on the spreadsheet provided by Camille equaled to \$1,329,756 which would leave a total of \$670,244 left over.
- j. Nicole Schiff, Center for Hope, Executive Director, Eric Hutson from Project Vida and Camille Castillo will work together to create and RFP for the CoC Builds NOFO.
- k. EPCH will explain the process to acquire HUD uninhabited properties.

Miscellaneous:

- a. Hope suggested Board members rotate bringing snacks/food or drinks.
- b. Victoria will create a team building questionnaire for CoC Board members.

Next Board Meeting: October 10, 2024 at 4:30 PM at 8001 Magnetic (Grace Presbyterian Church)

Meeting adjourned: 9:10pm

Respectfully submitted,

Victoria Martínez
Vice Chair