

## **Continuum of Care**

Board of Directors Draft Minutes

August 8, 2024, 4:30 PM

Grace Presbyterian Church, 8001 Magnetic Street, El Paso Texas

**-Meeting called to order:** 4:40PM by Chairperson: Ms. Hope Jackson.

**-Board Member Present:** Hope Jackson, Chair, Justin (Will) Williams, Vice-Chair Sherene Curry-Hunt, Secretary, Victoria Martinez, Vice-Secretary, Carl Dwyer, Elvira Velez, Horace Wilson, and Melissa Lopez, via teams.

**-Staff Attendees:** Camille Castillo, Co-Director EPCH, Gary Gray, Co-Director EPCH, and Denver Harold HMIS Technician.

**-Consent Items:** The motion to approve minutes from the July 11, 2024, meeting was moved, seconded, and adopted by a unanimous vote.

-The motion to accept Shelby McCue & Jeffery Jenkins notification of resignation was moved, seconded, and approved by a unanimous vote.

### **-Old/Unfinished Business:**

A. Letter of Consistency from DCHD

### **-Recurring Business:**

A. No Public Comments

B. Certificate of Consistency- Ms. Jackson emailed DCHD requesting that we re-connect and rebuild our current relationship.

Ms. Castillo advised she has received the NOFO, however, she advised she is still developing the timelines. She advised there are two deadlines listed, August 31, 2024 & October 30, 2024, however, she is unsure of how the process must be completed.

C. Affordable Housing Update- Ms. Castillo, Executive Director presented three handouts of the EPCH COC Program-Rapid Re-Housing dated 2022, 2023 & January 1<sup>st</sup>- July 31<sup>st</sup>, 2024.

### **New Business:**

-The Board requests the Lead Agency to email the Board which programs may be impacted and the dollar amount associated along with any concerns you may have.

-In addition, the Board requests the Lead Agency to reach out to Abraham's office to advise him of our restrictions and timelessness and request a possible grace period regarding the deadlines.

-The Board requests NOFO 101 class given by the Lead Agency where we receive the information for Day 1 until the last day of completion.

-Chairperson, Ms. Hope Jackson sent an email to Abraham with the entire record of the notes from last year's meeting to ensure we have all information necessary to approve our Board for this year. We are currently awaiting his response.

-Ms. Hope Jackson, Chairperson requests the Agency to provide a hypothetical or actual data/spread sheet of number of persons in the programs, how they have performed over time, and their residual rates.

-There was a request by the board to present certificates of recognition for members that have provided a full term of service and certificates of appreciation to board members that have contributed a lesser time of service.

-Ms. Hope Jackson, Chairperson has advised we will meet again prior to our next regular Board meeting to complete the information necessary to meet our NOFO deadlines.

During Executive Session the Board decided to change the Vice Chair position from an elected position by the Board to a unilateral decision made by the Board Chair. The Bylaws were amended to reflect this change.

Justin Williams resigned as Vice Chair and Victoria Martinez was selected by the Chair to succeed Mr. Williams as Vice Chair.

**Next meeting:**

Date: September 12, 2024

Time: 4:30PM

Location: Grace Presbyterian Church, 8001 Magnetic Street. El Paso Texas

**Meeting adjourned: 6:53PM**

Sherene Curry-Hunt  
Board Secretary