

El Paso Coalition for the Homeless

HMIS

Agenda for HMIS Steering Committee – March 12, 2024

1. **Sign-in**
2. **Introductions** (*Roll Call*)
3. **Approval of HMIS Steering Committee Meeting Minutes**
 - a. Request approval of meeting minutes for meeting dated February 13, 2024
4. **El Paso CoC HMIS and BitFocus/Clarity Software general issues/concerns**
 - a. Discuss issues or concerns related to HMIS and/or Software
5. **HMIS Tidbits and Data Quality updates** (*presented by Denver Herald*)
 - a. Presentation, “The More you know...”
 - a. Clarity Updates – March 2024
 - b. Build your case: Using various tabs for documentation.
 1. Location
 2. Contact
 3. Files
 - c. Positive Housing Outcomes (Street Outreach)
 - d. Conclusion/Questions
6. **Annual Progress Reports (APR)** – due before end of month
 - a. Emergence Health Network – PSH 2
7. **Report Card – Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report**
8. **Questions/Comments**

HMIS Steering Committee Meeting Minutes
From meeting held on February 13, 2024

The regular El Paso HMIS Steering Committee meeting scheduled for 10:00 am was held via Zoom Video.

Presenter: Gary Gray presided over the meeting.

Agencies in Zoom Video attendance: See Attendance sheet (attached)

Time of meeting: The Steering Committee Meeting started at 10:02 AM

Steering committee discussion topics included:

- Sign-in (not currently – roll call via Zoom Video Conference)
- Introductions (Roll Call)
- Motion to accept meeting minutes dated January 9, 2024
 - Martha Anchondo moved to accept meeting minutes and Saul Soto second the motion to accept
- El Paso CoC HMIS and Bitfocus/Clarity Software General Issues/Concerns
 - No issues or concerns were brought up or discussed
- HMIS Tidbits and Data Quality Updates (*presented by Denver Herald*)
 - Presentation “The more you know...”
 - Overlapping dates
 - The Flow
 - How it looks in HMIS
 - Conclusion/Questions
 - No other issues or concerns were brought up or discussed
- Annual Progress Report(s) (APR) due before end of month
 - Emergence Health Network – HUD Supportive Housing (Combo)
- Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report
 - No issues or concerns were brought up or discussed
- Questions/Comments
 - No issues or concerns were brought up or discussed
- The meeting ended at 10:31 AM

**El Paso CoC HMIS Steering Committee Meeting
2/13/2024
List of Agency Attendees**

Agency and Name	
Centro San Vicente	
	Aida Gonzales
	Ester Avina
El Paso Coalition for the Homeless	
	Alex Vasquez
	Annie McAlmon
	Camille Castillo
	Denver Herald
	Gary Gray
	Leslie Canada
	Claudia Martinez
	Erika Garcia
	Mary Cortez
El Paso Human Services - PRIDE Center	
	Saul Soto
	Martha Anchondo
	Luis Reza
	Lorenzo Navarette
	Nancy Veloz
La Posada Home and La Posada TLC	
	Jessica Cedillo
Project Amistad	
	Carmen Aguilar
Project Vida	
	Maribel Miranda
	Rafael Rodriguez
	Margie Villasenor
YWCA - Housing	
	Shadecie Walker
YWCA TLC	
	Sierra Ulibarri