

El Paso Coalition for the Homeless

HMIS

Agenda for HMIS Steering Committee – March 14, 2023

1. **Sign-in**
2. **Introductions** (*Roll Call*)
3. **Approval of HMIS Steering Committee Meeting Minutes**
 - a. Request approval of meeting minutes for meeting dated February 14, 2023
4. **El Paso CoC HMIS general issues/concerns**
 - a. Discuss issues or concerns related to HMIS
5. **BitFocus/Clarity Software System issues/concerns**
 - a. Discuss issues or concerns related to BitFocus/Clarity Software
6. **HMIS Tidbits and Data Quality updates** (*presented by Denver Herald*)
 - a. Presentation, “The More you know...”
 - a. Clarity Feature Updates for March 2023
 - b. Housing Move-in Date
 - c. Report Card Breakdown
 - d. Conclusion/questions
7. **System Performance Measures** (*presented by Leslie Canada*)
 - a. Discuss issues or concerns related to Systems Performance
8. **Annual Progress Reports (APR)** – due before end of month
 - a. Emergence Health Network – PSH2
 - b. Salvation Army – RRH
9. **Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report**
 - a. Discussion related to our internal HMIS reconciliation report sent out monthly via email to our end-users for their review
10. **Questions/Comments**

HMIS Steering Committee Meeting Minutes
From meeting held on March 14, 2023

The regular El Paso HMIS Steering Committee meeting scheduled for 10:00 am was held via Zoom Video.

Presenter: Gary Gray presided over the meeting.

Agencies in Zoom Video attendance: See Attendance sheet (attached)

Time of meeting: The Steering Committee Meeting started at 10:00 AM

Steering committee discussion topics included:

- Sign-in (not currently – roll call via Zoom Video Conference)
- Introductions (Roll Call)
- Motion to accept meeting minutes dated January 10, 2023
 - Christine Gonzalez moved to accept meeting minutes and Sierra Ulibarri second the motion to accept
- HMIS General Issues/Concerns
 - No issues or concerns were brought up or discussed
- BitFocus/Clarity Updates/Notices
 - No issues or concerns were brought up or discussed
- HMIS Tidbits and Data Quality Updates (*presented by Denver Herald*)
 - Presentation “The more you know...”
 - Clarity Feature Updates for February 2023
 - Changes to APR/ESG-CAPER for 2023
 - El Paso CoC Report Card – what to look for
 - Conclusion/questions
 - No other issues or concerns were brought up or discussed
- System Performance Measures (*presented by Leslie Canada*)
 - Discussed Street Outreach
 - Discussion on timeliness - exits
 - No other issues or concerns were brought up or discussed
- Annual Progress Report(s) (APR) due before end of month
 - Emergence Health Network – PSH-Combo
- Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report
 - No issues or concerns were brought up or discussed
- Questions/Comments
 - No issues or concerns were brought up or discussed
- The meeting ended at 10:27 AM

**El Paso CoC HMIS Steering Committee Meeting
2/14/2023
List of Agency Attendees**

Agency and Name	
Aliviane - PATH	
American GI Forum-National Veteran's Outreach Program, Inc.	
	Jose Orozco
Centro San Vicente	
	Aida Gonzales
City of El Paso	
	Alma Morales
City of El Paso - HOPWA	
	Denise Mendez
	Sophia Sanchez
	Jessica Montes
El Paso Coalition for the Homeless	
	Alex Vasquez
	Annie McAlmon
	Camille Castillo
	Denver Herald
	Gary Gray
	Leslie Canada
El Paso Human Services - PRIDE Center	
	Luis Carlos Terrazas
Emergence Health Network	
	Veronica Noriega
	Christine Gonzalez
La Posada Home and La Posada TLC	
	Anahi Moreno
	Mariana Munoz
Project Amistad	
	Carmen Ward
Project Vida	
	Maribel Miranda
	Rafael Rodriguez
	Victor Hernandez
	Betha Torres
	Maria Corral
YWCA - Housing	
	Shadecie Walker
YWCA TLC	
	Sierra Ulibarri