El Paso HMIS
Steering Committee Meeting
"The More You Know"

February 2023
epchomeless.org

What Will Be Covered?

- Clarity Updates- February 2023
- Changes to the APR/ESG-CAPER for 2023
- El Paso CoC Report Card-What to Look For
- Conclusion/Questions

Clarity Update-February 2023

- February 2023 updates include CE Updates, Reporting Updates & Admin.

- Updates will be live on 2/21/2023. No End User Updates this month.

Coming Soon!

Clarity Human Services: February 2023 Feature Updates

Note: *We will send out this month's **Data Analysis Release Notes** in a separate email by February 7, 2023.*

Release Schedule:

- **All Training Sites:** Tuesday, February 7, 2023
- **All Production Sites:** Tuesday, February 21, 2023

Reporting Updates

- Reports in HMIS are now updated for 2023 (Unless noted)
- Retired reports are no longer available in HMIS.

[HUDX-227] Annual Performance Report [FY 2022]   ~~Retired~~ ★ | ⊙ RUN | 🗓 SCHEDULE | MORE INFO ⌄

[HUDX-227] Annual Performance Report [FY 2023]   **New Version!**   ★ | ⊙ RUN | 🗓 SCHEDULE | MORE INFO ⌄

- Any agency who is submitting reports to Sage or their repository, will now use the FY 2023 reports.
- Any other reports with FY 2022 can still be used if needed depending on what report you are submitting.

[HUDX-111] HUD CSV / XML Program Data Export [FY 2022]   ★ | ⊙ RUN | 🗓 SCHEDULE | MORE INFO ⌄

If you have any questions on which report to use for submission, please call the El Paso Coalition for the Homeless office.

Update to APR/ESG-CAPER

The new 2023 updates to the APR and ESG-CAPER are now live.
The new updates to these reports are as follows:

Q4a: Project Identifiers in HMIS

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name	Report Start Date	Report End Date	Total Active Clients	Total Active Households
2																

This section will now show a simple count of **active clients** in the program and total **active households**.
In the previous version, it would only show "**Count of Clients**" which were clients either active, enrolled or exited during the reporting timeframe.

Update to APR/ESG-CAPER

Q5a: Report Validations Table

	A	B	C
	Category	Count of Clients for DQ	Count of Clients
1			
2	Total number of persons served		
3	Number of adults (age 18 or over)		
4	Number of children (under age 18)		
5	Number of persons with unknown age		
6	Number of leavers		
7	Number of adult leavers		
8	Number of adult and head of household leavers		
9	Number of stayers		
10	Number of adult stayers		
11	Number of veterans		
12	Number of chronically homeless persons		
13	Number of youth under age 25		
14	Number of parenting youth under age 25 with children		
15	Number of adult heads of household		
16	Number of child and unknown-age heads of household		
17	Heads of households and adult stayers in the project 365 days or more		

You will now see two columns in this section, **Count of Clients for Data Quality (DQ)** and **Count of Clients**. The "**Count of Clients**" section was added for **Street Outreach programs ONLY** to show number of clients with an engagement status.

If this report is run for RRH,PSH,ES,TH projects, both columns will have the same data.

Update to APR/ESG-CAPER

These next set of questions (Q27j through l) are new for programs who deal with youth. Keep in mind this is for Households with a youth who is a parent.

Q27j:Average and Median Length of Participation in Days - Youth

	A	B	C
1		**Leavers**	**Stayers**
2	Average Length		
3	Median Length		

New question to show the average length of time in a program for youth households. This section shows both households who are no longer in the program (Leavers) and clients still active in the program (Stayers).

Update to APR/ESG-CAPER

Q27k: Length of Time between Project Start Date and Housing Move In Date - Youth

	A	B Total	C Without Children	D With Children and Adults	E With Only Children	F Unknown Household Type
1						
2	7 days or less					
3	8 to 14 days					
4	15 to 21 days					
5	22 to 30 days					
6	31 to 60 days					
7	61 to 180 days					
8	181 to 365 days					
9	366 to 730 days (1-2 Yrs)					
10	**Total (persons moved into housing)**					
11	**Average length of time to housing**					
12	**Persons who were exited without move-in**					
13	**Total persons**					

This new section breaks down the total amount of time for youth households (Individual or family) to be housed from the start of the program till a Housing Move In Date is entered.

Update to APR/ESG-CAPER

Q27l: Length of time Prior to Housing – Based on Date Homelessness Started - Youth

	A	B	C	D	E	F
		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
1						
2	7 days or less					
3	8 to 14 days					
4	15 to 21 days					
5	22 to 30 days					
6	31 to 60 days					
7	61 to 180 days					
8	181 to 365 days					
9	366 to 730 days (1-2 Yrs)					
10	731 days or more					
11	**Total (persons moved into housing)**					
12	Not yet moved into housing					
13	Data not collected					
14	**Total persons**					

This new section looks at a clients Prior Living Situation date in the enrollment screen (Emergency Shelter or Place not meant for Habitation) and looks at the days until client was housed (Housing Move In Date) for youth households. This is looked at closely for accuracy.

El Paso CoC HMIS Report Card

- The report card sent out every month is for agencies to look into their data to make sure all clients are accounted for.

- This can help with making sure client profiles are up to date with services in order to be counted in the report.

Organization Name	Project Name	Program Type	Bed Utilization	Clients that entered program during the month	Total number of clients that exited the program during the month	Clients that exited program during the month to permanent housing	% exited to PH
Child Crisis Center	Child Crisis Center - ES	ES	66%	11	12	5	41.7%
El Paso Center for Children	Center for Children Emergency Shelter	ES	1%	3	5	1	20.0%
El Paso Center for Children	TLP - Housing Service & Supportive Services	TH	46%	1	0	0	0.0%
El Paso Human Services, Inc.	Housing	TH	50%	0	0	0	0.0%
El Paso Human Services, Inc.	Winchester House Emergency Shelter	ES	60%	4	5	3	60.0%
El Paso Villa Maria	El Paso Villa Maria - Emergency Shelter	ES	72%	0	3	1	33.3%
El Paso Villa Maria	El Paso Villa Maria - Transitional Living Center	TH	7%	7	5	1	20.0%
La Posada Home	La Posada Home (TLC)	TH	45%	18	19	4	21.1%
Opportunity Center	HCHV Shelter	ES	51%	9	7	2	28.6%
Opportunity Center	Veterans Transitional Living Center	TH	122%	1	0	0	0.0%
Opportunity Center	West Texas Non-Profit - Men's Resource Center	ES	DNC	DNC	DNC	DNC	DNC
Opportunity Center	West Texas Non-Profit - Women's Resource Center	ES	DNC	DNC	DNC	DNC	DNC
Opportunity Center	Willie Sanchez Rosales Family Shelter	ES	DNC	DNC	DNC	DNC	DNC
Rescue Mission of El Paso	Freedom House Dorm (TLC)	TH	30%	7	5	0	0.0%
Rescue Mission of El Paso	Rescue Mission Emergency Shelter	ES	32%	54	49	1	2.0%
Reynold's House	Reynold's House	ES	273%	38	0	0	0.0%
The Salvation Army	Salvation Army Red Shield Family Center	ES	28%	52	57	13	22.8%
YWCA Sara McKnight TLC	Sara McKnight TLC	TH	122%	10	16	16	100.0%

What to Look For-ES,TL & PSH

- For emergency Shelters, Transitional Living and PSH, you can run the GNRL-103 Service Census report to look at the clients listed that have a housing/shelter service in place for that day. This will help with Bed Utilization

Service Census [Service Based]		EPCH Emergency Shelter Date Range: 01/01/2023 thru 01/31/2023 Veteran Status: All

Service / January 2023	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Emergency Shelter: Emergency Shelter	41	37	38	35	36	41	40	41	40	42	43	32	36	34	25	25	25	26	28	33	34	35	34	32	34	38	39	39	40	38	35

If a client is missing from one or more days of the list, check the clients profile to make sure their service is up to date.

Service Name	Start Date	End Date	
Case Management:Case Management El Paso HMIS ⓘ	01/01/2023	01/31/2023	
Emergency Shelter - EPCH:Emergency Shelter - EPCH El Paso HMIS ⓘ	01/01/2023	01/20/2023	

What to Look For-RRH/Outreach

- For RRH and Street Outreach programs, you can run the EPSO-105 Ethnicity Entering Report to find out the total number of client that entered your program that month.

Client Name	UID	Age	White	Black	Asian	Am Indian	Hawaiian	Other
Mahomes, Patrick	9D47396D4	11	Yes	Yes	No	No	No	No
Kelce, Travis	C82641426	12	Yes	No	No	No	No	No
Reid, Andy	2E593FA61	36	Yes	No	No	No	No	No
Smith-Schuster, JuJu	0907D3BC0	14	No	Yes	No	No	No	No
Jones, Chris	3Y11QWF6Y	33	No	Yes	No	No	No	No

	Grand Total : 5

If clients are not listed, check to make sure they were entered into the correct program during the report timeframe or check your report parameters. If your still not sure, give us a call and we can look into it further.

Conclusion

➢ Report updates are now live. Make sure to look for the proper report for your submission. (FY 2022 or FY 2023)

➢ HUD is trying to make it easier on the user to read the APR/ESG-CAPER with the new section updates. If you have any questions, please let us know.

➢ The report card is <u>NOT</u> an official report. We generate this for you to help make sure all clients are accounted for.

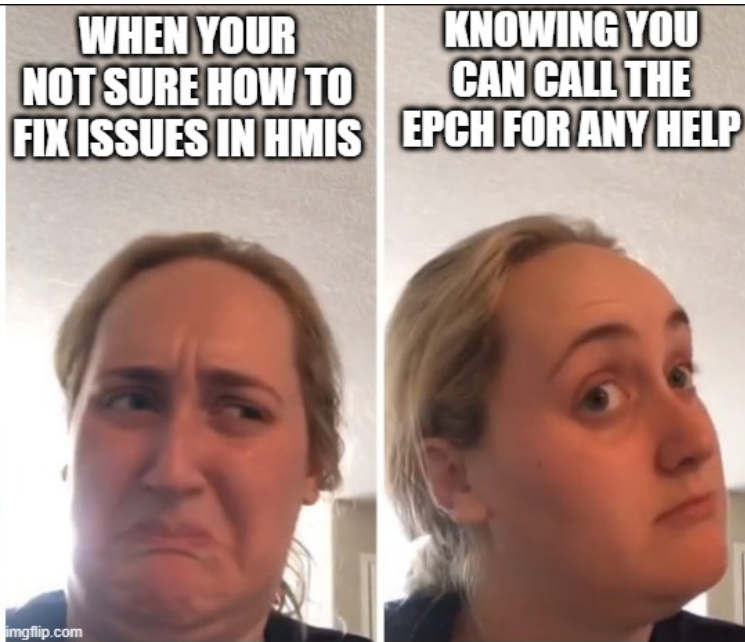# Any Questions?

EPCH HMIS "Eyes on the Fries!"

HMIS Zoom Lunch Meeting!

- **Open to anyone who needs help or has questions with HMIS!**
- **Zoom meeting will be from 11:30am-1:30pm**
- **Next meeting is on Friday 2/24/23!**
- **Bring your questions, concerns and lunch!**
- **Hosted by Denver Herald (HMIS Tech)**

Hope To See You There!

Thank you!

EPCH Contact Information:

-Gary Gray-HMIS Senior Administrator

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-Denver Herald- HMIS Support Technician

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-EPCH Phone Number (Office Hours: M-F 8am-5pm)

(915) 843-2170

WE ARE HERE TO HELP!