

El Paso HMIS
Steering Committee Meeting
“The More You Know”



September 2022
epchomeless.org

What Will Be Covered?

- Clarity Feature Update-August 2022
- Clarity Feature Update-September 2022
- Conclusion/Questions



Clarity Update-August 2022

- New Update will be live on August 22, 2022.
- Update will feature a “Housing Move-In Date” Warning Banner and Direct Referral Expiration Threshold.

**NEW UPDATE
Now Live!**

Clarity Human Services: August 2022 Feature Updates


Release Schedule:

- **All Training Sites:** Monday, August 8, 2022
- **All Production Sites:** Monday, August 22, 2022

Housing Move-In Date Warning

Before this update, the system displayed a warning banner when any household member's Housing Move-In Date was not on or between the Project Start Date and Project Exit Date. To better align with HUD logic, the system will now only display the banner when the Head of Household's Housing Move-In Date is not on or between the Project Start Date and Project Exit Date.

The banner will be displayed for all household members in the enrollment (not just the Head of Household) so that a user viewing another household member's enrollment will know that the Head of Household's Move-In Date is outside of the appropriate date range.

 The Head of Household's 'Housing Move-In Date' entered is prior to their 'Program Start Date'. Please update as applicable.

Housing Move-In Date Warning

The banner language is as follows:

- If the Head of Household's Housing Move-In Date is before the Program Start Date of the record being viewed, the banner says, "The Head of Household's 'Housing Move-In Date' entered is prior to their 'Program Start Date.' Please update as applicable."

▲ The 'Housing Move-In Date' entered is prior to the client's 'Program Start Date'. Please update as applicable.

Enroll 'ESG City Rapid Re-Housing 20-21' program for client John Wayne

Project Start Date

08/08/2022



COMPLETE HOUSING MOVE-IN DATE WHEN CLIENT MOVES INTO A PERMANENT HOUSING UNIT

Housing Move-In Date

08/07/2022



Housing Move-In Date Warning

- If the Head of Household's Housing Move-In Date is after the Program Exit Date of the record being viewed, the banner says, "The Head of Household's 'Housing Move-In Date' entered is after their 'Program Exit Date.' Please update as applicable."

▲ The 'Housing Move-In Date' entered is after the client's 'Program Exit Date'. Please update as applicable.

Housing Move-In Date

08/15/2022



[Enrollment](#) [History](#) [Assessments](#) [Goals](#) [Forms](#)

[X Exit](#)

End Program for client John Wayne

Project Exit Date

08/14/2022



Destination

Rental by client, with other ongoing housing subsidy



Direct Referral Expiration

A Direct Referral Expiration Threshold has been added to the system for referrals.

- ✓ The setting designates when the system will expire a “Pending” or “Pending in Process” direct referral.
- ✓ When this setting is available, the El Paso HMIS team will set this for the system. The amount of days will be discussed with all agencies.

The system records the following values for a direct referral that is expired due to the **Direct Referral Expiration Threshold**:

- Status = Expired
- Denied By Type = Provider
- Denied Reason = Referral Time Expired
- Expired Date = Date of Expiration

Clarity Update-September 2022

- New update will Be live on September 20th, 2022.
- New update includes “Sheltered” Label and Files & Forms Status.

**NEW UPDATE
Coming Soon!**

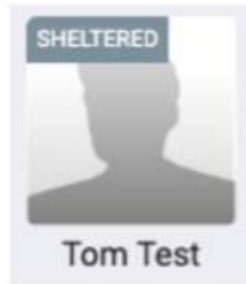
Clarity Human Services: September 2022 Feature Updates

Release Schedule:

- All Training Sites: Tuesday, September 6, 2022
- All Production Sites: Tuesday, September 20, 2022

“Sheltered” Label

- Clarity now has a way to help show street outreach teams if a client is either Housed, Deceased or Sheltered.
- Labels will be shown based on actions done in HMIS on enrollment or exit screens.



When are the labels applied?

Label	Action	Applicable Project Type	Date When Label is Applied
SHELTERED	The client is enrolled into a Transitional Housing or Safe Haven Program.	2, 8	Enrollment Date
SHELTERED	The client is enrolled into an Emergency Shelter Program with "Entry/Exit" tracking.	1	Enrollment Date
SHELTERED	The client is enrolled into an Emergency Shelter Program with "Night-by-Night" tracking.	1	Bed Night Housing Service Date
SHELTERED	The client exits to a sheltered destination (the value for "exit_destination" = 1, 18, 15, 6, 7, 25, 4, 5, 29, 14, 2, 13, 12, or 27).	All project types	Exit Date



When are the labels applied?

HOUSED	A Housing Move-In Date is entered on the Enrollment Screen for any Permanent Housing Project Type.	3,9,10,13	Enrollment Date <i>(Note: The system will continue to display the label after the client exits the program unless superseded by the aforementioned logic.)</i>
HOUSED	The client exits to a permanent destination. (the value for "exit_destination" = 26, 11, 21, 10, 19, 28, 20, 3, 22, 23, 31, 33, or 34).	All project types	Exit Date
DECEASED	The client is indicated as deceased on the Exit Screen ("exit_destination" = 24).	All project types	Exit Date



When are the labels removed?

Label	The system removes the label when:
HOUSED/ SHELTERED	<ul style="list-style-type: none">• The client is enrolled in a Street Outreach program (project type = 4) with a program start date after the label is applied• The client exits a program enrollment and:<ul style="list-style-type: none">◦ “exit_destination” = 16 (Place not meant for habitation)◦ Program Exit Date is after the date the label was applied.
DECEASED	The client has future program enrollments.

More information will be provided to all Street Outreach teams when update is set.

Files & Forms Status

- We have added the ability to set Client Form Templates, File Categories, and File Names as either “Active” or “Inactive.”

The screenshot displays a web application interface with a dark red header. The header contains navigation links: DASHBOARD, SCREENS, ACCESS ROLES, FIELD EDITOR, SETTINGS, and TEMPLATES. A search icon and the word 'SEARCH' are on the right. Below the header is a yellow warning banner with a triangle icon and the text: 'Set the file category status as Active to use the active file categories configured.' The main content area is divided into two sections. The top section is titled 'EDIT FILE CATEGORY EDUCATION' and contains a form with two fields: 'Name' with the value 'Education' and 'Status' with a dropdown menu set to 'Inactive'. The 'Inactive' text in the dropdown is highlighted with a red box. Below the form are two buttons: 'SAVE CHANGES' and 'CANCEL'. The bottom section is titled 'FILE NAMES' and contains a table with two rows. The first row has 'Diploma' in the first column and 'Active' in the second column, with 'Active' highlighted by a red box. The second row has 'Test Results' in the first column and 'Inactive' in the second column. On the right side of the interface is a sidebar with the title 'Advanced Options' and a list of settings: Two Factor Authentication, Assessment Processors, Data Analysis, Referral Settings, Release of Information, File Categories, and Global IP Whitelist.

File types can be added or removed to fit your agency!

Files & Forms

- If you need a file type entered in the system for your program, please let us know.
- We can create a File Category and Name for the file.
- Once a file category or name is no longer needed, we can inactivate it until needed again.
- Even if a file category or File name is inactive, it will still show up on clients profile, until it is deleted.

Conclusion

- The Clarity Feature Update will be live later this month! August's featured update is live in the system.
- We will reach out to Street Outreach teams when we have all details of the "Labels" for sheltered, housed and deceased clients.
- If you have specific files you upload for your clients, we can help make it easier for you. Reach out to us for more information!

Any Questions?

EPCH HMIS “Eyes on the Fries!”

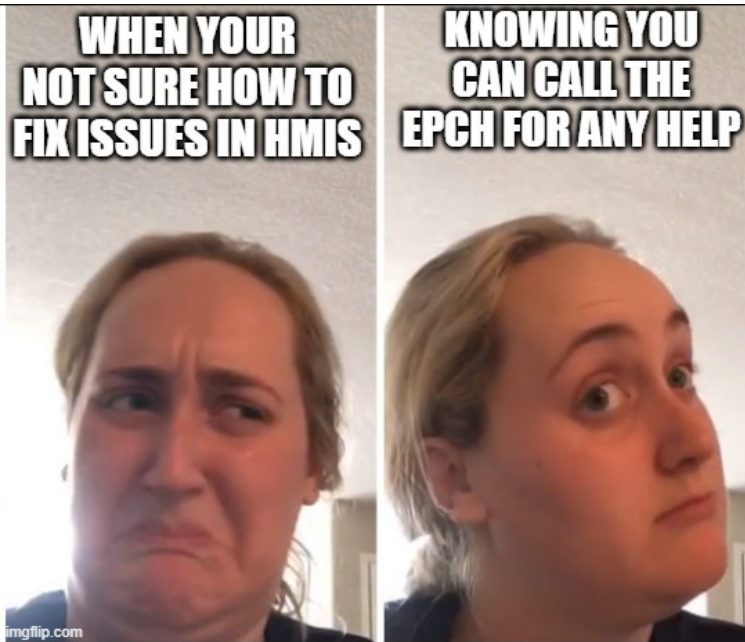
HMIS Zoom Lunch Meeting!

- **Open to anyone who needs help or has questions with HMIS!**
- **Zoom meeting will be from 11:30am-1:30pm**
- **Next meeting is on Friday 9/23/22!**
- **Bring your questions, concerns and lunch!**
- **Hosted by Denver Herald (HMIS Tech)**

Hope To See You There!



Thank you!



EPCH Contact Information:

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WE ARE HERE TO HELP!